

LARGO CONCRETE, INC.

PROJECT ENGINEER

Role:

The Largo PE is a conduit and facilitator for all project specific information flowing between Largo's field supervisors, project managers, home office, other subcontractors, and the Client (Contractor/Owner). Specifically, they are experts in generating, tracking, distributing and receiving approvals for all information critical to the team's success. The PE's daily operating tasks generally include those responsibilities that have a direct impact on safety, quality, speed, and profitability of Largo Projects. Not only is the PE responsible and accountable for implementing the standard Largo processes, but they are constantly looking to "raise their game" by seeking more advanced responsibilities from the Project Team. As a company, Largo is committed to providing our PE's with the excellent training, supervision, and opportunities for growth in their personal and professional development.

Basic Responsibilities:

- Requests for Information
- Submittals
- Log Tracking, Distribution, and Management
- Project Meeting Coordination
- Quantity Survey & Takeoffs
- Field Labor Allocation/Coding
- Formwork Inventory Control
- Contract Document Management
- Plan Revision Tracking and Distribution
- Inspection Coordination/Tracking
- Pour Checklist/Concrete Order Coordination
- Embed Receiving and Coordination
- Daily Report Distribution and Management
- Project File Management
- Field Productivity Tracking
- Project/Contract Closeout
- FF/FL Testing/Tracking

Technical Training:

- Excel Basics
- MS Project Basics
- Modeling and CAD Basics
- Bluebeam/ Bluebeam Studio
- Safety - OSHA 10Hr., First Aid & CPR
- Largo About Time System (Timecards)
- FF/FL Testing
- ACI Finisher Technician Certification

Skills Development:

- Estimating
- Formwork Detailing and Basic Formwork Design
- Basic Layout Principles & Procedures
- Field Knowledge (Organization & Procedures)
- QA/QC
- Largo Academy Courses

Experience and/or Educational Requirements:

- Preferred 4-year degree in a construction or engineering field, OR a 4-year degree in an unrelated field with previous construction experience and/or a strong interest in construction.

Reports To:

- Assistant Project Manager
- Project Manager

Collaborates With:

- Assistant Superintendents
- Superintendents

Manages:

- Project Interns (if applicable)

Career Advancement:

- By mastering the responsibilities of a Project Engineer, employees can open doors to a variety of career paths to continue their professional development with Largo Concrete:

